REFERENCE LETTER

(To the referee)

You have been asked to provide a reference for an applicant to Nara Women’s University as part of her Integrated Entrance Examination process. After reading the student’s Personal Statement, please respond to the following questions in a letter of no more than two A4 pages, printed double-sided. Please sign and seal the letter and give it to the student to submit with her application:

Applicant’s full name

The theme the applicant wants to develop:

□ Inquiry into Language and Human Being

□ Inquiry into Society and Human Being

□ Inquiry into Regional Environment

□ Inquiry into Nara

The referee is/was (Please select A or B. Check a box and fill in the blanks as appropriate):

A. A member of the academic institution the applicant belongs/belonged to.

* In charge of her class.
* Teacher of a curricular subject.
* Supervisor of her school club activities.
* None of these (Please describe your relationship with the applicant):

B. A member of the organization related to the applicant’s theme.

Name of the organization

Your position

Please indicate the activities of the organization

1. In what capacity have you known the applicant, and for how long?
2. Please indicate how the applicant has acquired the experience and learning relevant to the theme applied for (e.g. integrated studies, curricular subjects, extracurricular activities, community activities).　Please outline the subject of the class or the activity.
3. Please comment in detail on the applicant’s activity related to the theme applied for.

Date:

Name:

Title/Occupation:

Address:

Tel:

Signature: